

**INTERESTED IN STRETCHING YOUR PROFESSIONAL PRACTICE?
READY FOR A CHALLENGING, REWARDING, AND DEMANDING
VOLUNTARY BOARD SERVICE?
CONSIDER SERVING ON THE NBCSN BOARD!**

The NBCSN is an independent corporation which develops, administers and evaluates the national certification examination for school nurses, and awards the credential of NCSN to successful candidates. In addition, the Board works in collaboration with other professional nursing organizations to identify develop and evaluate the standard of knowledge required for certification, and additional mechanisms for competency assessment in professional nursing.

Duties and responsibilities of the voluntary Board members include:

- 1. attend and participate in board meetings and complete assigned activities in a timely manner*
- 2. establish goals, objectives, programs and certification procedures to accomplish the mission of the NBCSN*
- 3. monitor and evaluate the programs and certification procedures designed to implement the established goals and objectives*
- 4. approve the annual budget and supervise the financial affairs of the corporation*
- 5. review and revise Bylaws and Policies and Procedures as needed,*
- 6. Select and perform annual reviews of the professional testing firm, and approve contract arrangements for the implementation of the certification process*
- 7. participate in the development and maintenance of the certification process*
- 8. market and promote the NCSN certification*

An appointment to the NBCSN is for three years, with a one-time option for reappointment. The board meets twice a year, in June and December for 2-4 days to conduct the business of the organization. Other meetings, as Item Reviews, are scheduled for Board members on a rotation basis. All other business is conducted via email and conference call.

If you are interested in serving, please complete the application form below by November 1st of the current year and mail or email it to www.nbcsn.org . Applications are retained by the Board for a period of one year.

Required Criteria and Other Factors Considered

- Member NASN (RN members)
- Geographic Diversity
- Current NCSN
- Experience on Community or Professional Boards
- Currently Employed in School Health Related Service
- Representative of Different Nursing Practice Specialties

Questions? Contact www.nbcsn.org or toll-free at 888-776-2481 or the NBCSN President, whose email address is located on the NBCSN Leadership webpage.

NBCSN BOARD APPLICATION

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: (w) _____ (h) _____

E-Mail: _____

Date of Original Certification: _____ Certification Number: _____

Recertification date: _____

Employer: _____
Supervisor: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Supervisor's Email: _____

School health related position/Title _____

Years in position: _____ Work Email: _____

Briefly describe your responsibilities and the population that you serve: : _____

In addition, please submit the following (only typed applications will be considered):

- A brief one page letter explaining why you would like to serve on the NBCSN Board.
- Current vitae, limited to two pages, with description of activities related to promotion of school nurse certification, if applicable.
- One letter of recommendation from a colleague who has served with you in a professional organization.

Mail or email by November 1, to:

NBCSN, Inc.
1350 Broadway, Suite 1705
New York, NY 10018
Toll-free 888-776-2481
Fax 212-356-0678
www.nbcsn.org